

**Caminitos Playschool Annual General Meeting**  
**Minutes**  
**September 4, 2018**

Call to Order – 6:42 pm

Meeting Facilitator : Erin Valladeres

Attendees: 24 voting attendees in total, plus staff

1. Mike Jones
2. Dawn Bryan
3. Joe Coutts
4. Amairani Aguado
5. Elio Noah
6. Danilo Cajo
7. Stephanie Ramage
8. Sean Kochan
9. Tatiana Lastra A.
10. Kim Bonilla
11. Amanda Kostek
12. Chris Yip
13. Patty Bela
14. Caitlin Garcia
15. Sarah Munoz
16. Lauren McGeary
17. Jessica Cortes
18. Erin Valladeres
19. Dave Keller
20. Dora Villada
21. Alex Putin
22. Zoila Gonzalez
23. Catherine Haldane
24. Jenelle Plasko

1 Welcome

- A review of the past year and future of Caminitos

2 Parent Handbook

- a. Please review. If/when changes are made, the new Handbook will be posted on the website and you will be notified via email.
- b. If BOTH parents want to receive the emails, please have the other person sign up via our Contact Us page on our website.

3 Important things to remember:

- a. When you or your designate signs your child out, you become responsible for them.
- b. If there is an emergency and you need to speak to a person, please call the school office phone is (780) 433-5746.
  - i. Don't need to phone if you will be late or miss a class. Please be punctual.
- c. Courtesy: please be QUIET when waiting in the hall before class.

- d. Also, please take your child to the toilet immediately prior to class please.
- 4 Volunteering
  - a. You may change your volunteer positions at any time via Sign Up Genius, provided it is at least 7 days prior to the event or a Pledge Bond will be forfeited. If you are not personally able to attend, but find a substitute (another family member, friend, or another parent), there will be no penalty.
    - i. If no one shows up, your cheque will be cashed
  - b. Only 2 of your 4 required volunteer duties may be Party Helper.
- 5 Financial Update
  - a. See attached Financial Report and Annual Return
- 6 Fundraising
  - a. Spud: ongoing
  - b. AdMazing: to be distributed post-AGM
  - c. Cookie Dough: To be organized by volunteers if wanted
  - d. Raffle: to be organized by volunteers
  - e. World's Finest Chocolates: to be organized by volunteers
- 7 Emails
  - a. Please subscribe or unsubscribe as you see fit from the website
- 8 Bylaws
  - No new bylaws. If there are any new bylaws, they will be updated online and an email will be sent out to notify parents.
- 9 Board Members
  - Need to vote in new Board members
  - a. President – Catherine Haldane
    - i. 24 votes to accept
  - b. Vice President/ secretary- Caitlin Garcia
    - i. 24 votes to accept
  - c. Treasurer – Jenelle Plasko
    - i. 24 votes to accept
  - d. Webmaster – Joe Coutts
    - i. 24 votes to accept
  - e. Registrar – Alex Putin
    - i. 24 votes to accept
  - f. Fundraising Committee #1 – Dawn Bryan
    - i. 24 votes to accept
  - g. Fundraising Committee #2- Tatiana Lastra A.
    - i. 24 votes to accept
  - h. Volunteer Coordinator- Lauren McGearry
    - i. 24 votes to accept
- 10 Monthly Meetings
  - i. To be held monthly at a date convenient to the board members. Previously voted to be held every second Thursday of the month.
- 11 Teachers
  - a. Zoila and Dora introduced themselves
- 12 Clarifications:
  - a. Snacks
    - i. This is a nut-free school
    - ii. Cut your grapes

- iii. Caminitos is not responsible for lost items. Please label all items that accompany your children.
- b. If you need to discuss anything with the Teachers, please make an appointment via email
- c. Staggered entry
  - i. Students will have a staggered start the first week of school and then will all be together the second week

Meeting called to a close at: Adjourned 7:46 pm