

Caminitos Board Meeting

Agenda

February 22, 2018

6:30 pm

Type of Meeting: General Board Meeting

Meeting Facilitator: Erin Valladares

Attendees: Erin Valladeres, Lauren McGeary, Jessica Cortes, David Keller arrived @ 18:42 , Alex Putnam, Juan Galindo

I. Call to Order:

- Meeting started at 18:39

II. Roll Call

III. Review of Minutes From January

- Motion seconded by Juan

a. Class Photo's

- Have been arranged for February 26 in the classroom
- Jessica will send out reminder on the weekend. Will recommend solid colors based on photographers suggestions.

b. Caminitos open house specifics & advertising

- Flyers have been distributed. Surrounding community leagues and businesses have been asked to advertise
- Refer to excel spreadsheet of running list of potential contacts. This list documents who and how each business has been contacted.
- Brochure and posters were made for open house
- Erin will print off more posters to direct people into classroom
- Dave's wife will look into contacts for advertising electronically- Erin will email Angela for an update
- Open house specifics will be discussed in open and standing issues

c. Open preschool spots

- 4 pm spots & 1 am spot

d. Isabel's meeting with parents

- Parents have taken child out of Caminitos on their own behalf

e. Danilo's niece Kiara wants to volunteer

- Has completed volunteering

f. Sandra would like to come another day to do the after-class cleaning

- Arrangements have been made for Sandra to do this

g. Paperwork for Casino

- Erin will look into it
- Roll over to next meeting

i. Mouse droppings found in classroom

- Ecopest called in and was able to fix issue
- AHS has done full review of Caminitos and has passed the classroom for inspection

IV. Open and Standing Issues

a. Juan Galindo Presentation: Raffle

- Raffle: Meeting with all parents 1- 2 months prior to event. Package will be given to parents and a pre-written letter to be given to businesses for donations to have at a silent auction. All proceeds will be given to the preschool. The businesses will be advertised with their donation in exchange.
- Could send out interest email to parents- Juan will help with the letter to send to parents
- Alex has connections with Biera- will send out email to owner/ manager
- Look at hosting early June

b. David Walker meeting

- Erin to talk to Dayna
- Dayna needs access to bank accounts

b. Open house

- Erin will bring TV to showcase pictures taken throughout the year

- Will set up brochures and posters
- Jessica will bring coffee, juice and cookies

d. Teacher Report

- Isabel needs one more signature for permanent teaching certificate recommendation
- Alex will see if he can help

d. Treasurer report

- See monthly report
- 3 registrations so far

V. New Business:

a. Round Table

President:

- Motion to give Isabel a prepaid visa for \$100- \$150 for cleaning supplies. Isabel to submit receipts to treasurer with each purchase. Once receipts have totaled amount of visa, new visa will be given. Seconded by Lauren.
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Treasurer:

- Finance Update
 - No current issues

Registrar:

Secretary/ Webmaster:

Fundraiser:

VI. New Steps/ Tasks:

a. Tasks

- President

- Treasurer
- Registrar
- Fundraising & Volunteer Coordinator
- Secretary/ Webmaster: Will look into Zoo to You for maybe April/ May. As well as Adventure bus fun & fitness for summer.
 - Erin will talk to principal & secretary about both

b. Next meeting: March 22, 2018 6:30 PM

VII. Adjournment at 19:58